



# TERRACE RIVERBOAT DAYS 2022

“SPIRIT OF THE SKEENA”

FRIDAY JULY 29<sup>TH</sup> - SUNDAY AUGUST 7<sup>TH</sup>

## EVENT REGISTRATION FORM

Name of Event: \_\_\_\_\_

Name of organization/business planning the event: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone numbers: Work \_\_\_\_\_ Home \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date(s) and time(s) you would like to hold this event: \_\_\_\_\_

Location: \_\_\_\_\_

Suitable for: Children \_\_\_\_\_ Teens \_\_\_\_\_ Adults \_\_\_\_\_

Sponsors you would like mentioned in the official RBD Program: \_\_\_\_\_

\_\_\_\_\_

Please print (or attach) a short description of your event that can be used for publicity purposes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cost for each participant: \_\_\_\_\_

Has this event been held previously? Yes \_\_\_\_\_ No, this is a new event: \_\_\_\_\_

Would you like the Captain and Queen to attend your event? Yes \_\_\_\_\_ No \_\_\_\_\_

... If 'yes' please review **THE CAPTAIN & QUEEN INFORMATION SHEET** (available on [www.riverboatdays.ca](http://www.riverboatdays.ca))

**You must have proof of liability insurance and make the City of Terrace and Riverboat Days Society additionally insured. Please contact your insurance agent and ask “to have Terrace Riverboat Days Society and the City of Terrace additionally insured” on your policy for the date of your event.**

**I have attached the pertinent forms. Yes \_\_\_\_\_ No \_\_\_\_\_**

**Registration Fees:** Non-profit Charitable Organization: \$100.00  
For Profit (Businesses and Individuals): \$125.00  
**Late Registration Fee** Add \$25.00 (Thank you)  
**Registration Deadline:** **June 24**

*(Registrations after this deadline will be considered but listing in the Official Program cannot be guaranteed.)*

Please make cheque payable to: **Terrace Riverboat Days Society**

***Payment by e-transfer available by request. Please send request to [info@riverboatdays.ca](mailto:info@riverboatdays.ca)***

**Terrace Riverboat Days Society**  
3100 Kalum Street  
Terrace, BC  
V8G 4L1

or drop off registration form with cheque to the **George Little House**, 3100 Kalum Street

If you need another copy of this form, it may be obtained from our website: [www.riverboatdays.ca](http://www.riverboatdays.ca)

Questions?: E-mail [info@riverboatdays.ca](mailto:info@riverboatdays.ca)

### ***Use Riverboat Days online to promote your event!***

We may be able to post your event registration form, rules, posters, notices and results, etc. on the Riverboat Days website ([www.riverboatdays.ca](http://www.riverboatdays.ca)) or Riverboat Days Facebook page. Please send your information to [info@riverboatdays.ca](mailto:info@riverboatdays.ca).



## **REQUESTING THE CAPTAIN & QUEEN**

Each year the Terrace Riverboat Days Society selects a Captain and Queen to “preside” over the ten days of Riverboat Days. These are long term residents of the community who typically have a long history of volunteerism or have otherwise made significant contributions to this community’s development. Conferring these titles upon them is a way of saying thanks for their community service.

While Riverboat Days prides itself on being a fun and casual community festival, the Riverboat Days Society suggests the following protocol if the Captain & Queen are to attend your event:

- Try to inform all organizers/volunteers you have requested them to attend, especially those persons monitoring the door.
- Welcome them and ensure they have seats or appropriate placement to see your event.
- Entrance fees should not be charged the Captain & Queen.
- If there are additional costs to ‘attend’ your event we ask those also be waived.
- Consider including them in your event, even in a small way, such as participating in an opening ceremony or handing out prizes.
- If the Captain & Queen attends your event, we request that a picture is taken of them that the Riverboat Days Society can use for promotional purposes. Please send photos to [info@riverboatdays.ca](mailto:info@riverboatdays.ca).

**Please note:** Captain & Queens are given a list of events where their appearance has been requested. Most do their best to attend as many events they are able. But please be aware there is no expectation that the Captain & Queen will attend.