

TERRACE RIVERBOAT DAYS 2017

CONCERTS IN THE PARK
GEORGE LITTLE PARK
SATURDAY, AUGUST 5TH



VENDOR REGISTRATION AND INFORMATION FORM

Name of Organization _____

Mailing Address _____

Contact Person(s) _____

Phone Numbers Work _____ Home _____ E-mail _____

Type of food/goods or services provided: _____

Size of area requested: _____ Additional information _____

Registration Fees:

Non Profit Charitable Organizations: \$125 for approx. 150 ft² (15' wide x 10' deep). Additional space: charged at \$20 per 5' of frontage.

Base Fee: \$125 + Additional Space Fee: \$ _____ = \$ _____

For Profit (Business or Individuals): \$175 for approx. 150 ft² (15' wide x 10' deep). Additional space: charged at \$30 per 5' of frontage.

Base Fee: \$175 + Additional Space Fee: \$ _____ = \$ _____

Payment by e-transfer available by request. Please send request to info@riverboatdays.ca.

I/we have read the above and the attached "Rules, Regulations and Information" and understand and agree to the terms and conditions.

Signed _____ for _____

Only applications with payment and with proof of liability insurance will be considered.

Food Vendors must additionally include copy of permit from Northern Health Authority.

For more information please call **Susan Bostock**, 250 638-1472 or e-mail info@riverboatdays.ca
Send completed applications to:

**Terrace Riverboat Days Society
3100 Kalum Street,
Terrace, BC,
V8G 4L1**

Or drop application off at the George Little House, 3100 Kalum Street before July 21st.

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RULES, REGULATIONS AND INFORMATION

Days of operation in George Little Park will be Saturday, August 5th. Vendors wishing to set up prior to July 30th must have the approval of the Riverboat Days Society. Security is not planned for extraordinary setup.

Set-up begins at 9:00 a.m., Saturday, August 5th and must be completed by noon.

Please Note: Current planned events for Sunday, August 6 are a Pancake Breakfast and Church in the Park, ending approximately 12:30 pm. There is no expectation for vendors to stay for Sunday.

If events are added for Sunday afternoon at George Little Park and vendors are needed, you will be contacted.

Each vendor is responsible for their own booths, signage, equipment, power, garbage, etc.
Each vendor booth should be staffed at all times.

Each Food Vendor **MUST** include a copy of permit from the Northern Health Authority with registration form and **MUST** display the permit at all times during operation hours.

Each Food Vendor shall provide one industrial or two residential sized garbage cans (lined).

Each Food Vendor shall provide one industrial sized container clearly marked for recyclables (lined).

Each Food Vendor must ensure that their serving and eating area is clean and tidy at all times.

All vendors who require generators for power must be using a newer inverter generator that minimizes noise and smell for the general public.

Tents and similar shelters must be secured to the ground to resist wind. As George Little Park has underground plumbing, the preferred method may be corner weights rather than spikes.

All vendors are encouraged to be Eco Friendly with their products; for example, compostable takeaway products, no plastic bags, no Styrofoam, etc. Riverboat Days Society is looking to the future to be a 100% Eco Friendly festival.

Liability insurance coverage is mandatory for all vendors in George Little Park. Proof of insurance with the Terrace Riverboat Days Society and the City of Terrace named as additionally insured is required with your registration.

Each vendor will be provided a sales area of approximately 150 square feet (15' of frontage x 10' deep). If space is available, additional area may be rented for an extra fee. Please indicate additional space requirements on the Registration Form and adjust fee according to the fee schedule.

Park layout will be decided by the Riverboat Days Committee. If you have a preferred area please provide your request for consideration in the information section of the registration form. Riverboat Days Committee will attempt to separate vendors of similar products, good and services.

No security, day or night, is implied, guaranteed or promised. Please govern yourself accordingly.