



Terrace Riverboat Days 2024

“Spirit of the Skeena”

Friday August 2nd - Sunday August 11th

Event Registration Form

Name of Event: _____

Name of organization/business planning the event: _____

Mailing Address: _____ Postal Code _____

Contact person: _____

Phone numbers: Work _____ Home _____

E-mail address: _____

Date(s) and time(s) you would like to hold this event: _____

Location: _____

Suitable for: Children _____ Teens _____ Adults _____

Sponsors you would like mentioned in the official RBD Program: _____

Please print (or attach) a short description of your event that can be used for publicity purposes:

Cost for each participant: _____

Has this event been held previously? Yes _____ No, this is a new event: _____

Would you like the Ambassadors to attend your event? Yes _____ No _____

... If 'yes' please review Ambassadors (available on www.riverboatdays.ca)

You must have proof of liability insurance and make the City of Terrace and Riverboat Days Society additionally insured. Please contact your insurance agent and ask “to have Terrace Riverboat Days Society and the City of Terrace additionally insured” on your policy for the date of your event.

I have attached the pertinent forms. Yes _____ No _____

Registration Fees: Non-profit Charitable Organization: \$100.00
For Profit (Businesses and Individuals): \$125.00

Late Registration Fee Add \$25.00 (Thank you)

Early Promotion Deadline: June 1, 2024 (For an early feature on the RBD Website Events Calendar)

Final Registration Deadline: June 28, 2024*

**Registrations after this deadline will be considered but listing in the Official Program cannot be guaranteed.*

Please make cheque payable to: **Terrace Riverboat Days Society**

Payment by e-transfer available by request. Please send request to accounting@riverboatdays.ca

Terrace Riverboat Days Society

3232 Emerson St
PO Box 667
Terrace PO Main, BC
V8G 4B8

or drop off registration form with cheque to **Volunteer Terrace**, 3235 Emerson St, Terrace, BC

If you need another copy of this form, it may be obtained from our website: www.riverboatdays.ca

Questions?: E-mail info@riverboatdays.ca

Use Riverboat Days online to promote your event!

We may be able to post your event registration form, rules, posters, notices and results, etc. on the Riverboat Days website (www.riverboatdays.ca) or Riverboat Days Facebook page. Please send your information to info@riverboatdays.ca.



REQUESTING THE Ambassadors

Each year the Terrace Riverboat Days Society selects Ambassadors to “preside” over the ten days of Riverboat Days. These are long term residents of the community who typically have a long history of volunteerism or have otherwise made significant contributions to this community’s development. Conferring these titles upon them is a way of saying thanks for their community service.

While Riverboat Days prides itself on being a fun and casual community festival, the Riverboat Days Society suggests the following protocol if the Ambassadors are to attend your event:

- Try to inform all organizers/volunteers you have requested them to attend, especially those persons monitoring the door.
- Welcome them and ensure they have seats or appropriate placement to see your event.
- Entrance fees should not be charged the Ambassadors.
- If there are additional costs to ‘attend’ your event we ask those also be waived.
- Consider including them in your event, even in a small way, such as participating in an opening ceremony or handing out prizes.
- If the Ambassadors attend your event, we request that a picture is taken of them that the Riverboat Days Society can use for promotional purposes. Please send photos to **info@riverboatdays.ca**.

Please note: Ambassadors are given a list of events where their appearance has been requested. Most do their best to attend as many events they are able. But please be aware there is no expectation that the Ambassadors will attend.